### FREEMAN

# Proud to Serve as Your Official Event Technology Provider

### **The HRSouthwest Conference 2019**

October 28 - 29, 2019 Forth Worth Convention Center Fort Worth, TX



\*Order By: September 30, 2019 to Receive Early Order Pricing!

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Exhibiting Company Name: Boot	th #:
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Packages	QTY.	<b>Early Order</b>	Show Rate	Total
Apple iPad with Floor Stand - White		\$225.00	\$292.50	
32" Flat Screen Package - 1080P, with Dual Post Stand and External USB Media Player		\$540.00	\$702.00	
42" Flat Screen Package - 1080P, with Dual Post Stand and External USB Media Player		\$655.00	\$855.00	
46" Flat Screen Package - 1080P, with Dual Post Stand and External USB Media Player		\$780.00	\$1,014.00	
55" Flat Screen Package - 1080P, with Dual Post Stand and External USB Media Player		\$1,090.00	\$1,417.00	



Flat Screen Monitors	QIY.	Early Order	Snow Rate	Total
24" Flat Screen - 1080P, with Dell Sound Bar - Choose One: Table Top -or- Wall Mounted		\$220.00	\$286.00	
32" Flat Screen - 1080P, with Internal Speakers - Choose One: Table Top -or- Wall Mounted		\$360.00	\$468.00	
42" Flat Screen - 1080P, with Internal Speakers - Choose One: Table Top -or- Wall Mounted		\$475.00	\$617.50	
46" Flat Screen - 1080P, with Internal Speakers - Choose One: Table Top -or- Wall Mounted		\$590.00	\$767.00	
55" Flat Screen - 1080P, with Internal Speakers - Choose One: Table Top -or- Wall Mounted		\$900.00	\$1,170.00	
60" Flat Screen - 1080P, with Internal Speakers - Choose One: Table Top -or- Wall Mounted		\$1,050.00	\$1,365.00	
70" Flat Screen - 1080P, with Internal Speakers - Choose One: Table Top -or- Wall Mounted		\$1,350.00	\$1,755.00	
80" Flat Screen - 1080P, with Internal Speakers - Choose One: Table Top -or- Wall Mounted		\$2,100.00	\$2,730.00	
Please call for pricing on Flat Screens 90" and larger, LED & LCD Video Wall Options		Please call	for pricing!	



Flat Screen Accessories	QTY.	<b>Early Order</b>	Show Rate	Total
Mounting Bracket - (32"- 80" Flat Screen) *Only required if providing your own Flat Screen		\$115.00	\$149.50	
Single Post Stand - (up to 24" Flat Screen; Mounting Bracket Required - Charges May Apply)		\$115.00	\$149.50	
Dual Post Stand - (32"- 80" Flat Screen; Mounting Bracket Required - Charges May Apply)		\$170.00	\$221.00	



Touchscreen Displays	QTY.	Early Order	Show Rate	Total
32" Touchscreen - Choose One: Table Top -or- Wall Mounted		\$600.00	\$780.00	
46" Touchscreen - Choose One: Table Top -or- Wall Mounted		\$975.00	\$1,267.50	
Please call for pricing on Touchscreens 65" and larger		Please call	for pricing!	



Computing	QTY.	Early Order	Show Rate	Total
Desktop Computer with Monitor (3.2 GHz or faster)		\$210.00	\$273.00	
Laptop Computer (Core i5/2.5ghz/4GB/300GBHD/DVD)		\$250.00	\$325.00	
Apple iPad		\$135.00	\$175.50	
iPad Floor Stand - White		\$115.00	\$149.50	
Apple 21.5" iMac (Intel Core 2 Duo/3.06 GHz)		\$225.00	\$292.50	
Apple 15" MacBook Pro (2.3 GHz Quad Core with Thunderbolt)		\$340.00	\$442.00	
Apple 17" MacBook Pro (2.3 GHz Quad Core with Thunderbolt)		\$415.00	\$539.50	



Additional Equipment	QTY.	<b>Early Order</b>	<b>Show Rate</b>	Total
USB Media Player		\$90.00	\$117.00	
Choose: Blu-ray -or - DVD Player		\$115.00	\$149.50	
Sound Bar - 2.1 Full Range, with Built-in Subwoofer		\$60.00	\$78.00	
Small High Performance PA System (2 speakers, 1 Mixer/Amp)		\$250.00	\$325.00	
Wireless Microphone - Choose One: Handheld -or- Headset -or- Lavalier		\$180.00	\$234.00	



Quoted Equipment	QTY.	Early Order	Show Rate	Total



# \*Early order rate is subject to a 30% increase when ordering equipment after September 30, 2019. Contact Your Freeman Representative Total Your Order



MIMI TON	Equipment Sub-Total	
mimi.ton@freeman.com	28% Handling Charge (\$200.00 Min) Includes Delivery, Install & Dismantle	
Phone: 214.333.1817	Added Labor to Mount Client Owned Flat Screen to Stand (\$75)	
Fax: 469.621.5620	State Sales Tax (8.25%)	
	TOTAL CHARGES:	

Don't see what you are looking for? Please call to discuss the options!

\*\* Please note for Monitor Stand & Mount Rentals:

Additional labor may be required to mount client provided monitors

\*\* Electrical Services are not included in equipment pricing.

### **Please Fill in All Information Below Before Submitting Your Order**

Contact Information  Your Name: Booth Number:  Exhibiting Company Name:  Company Address:  City / State: Zip Code:  Phone: Fax:  Email:  Third Party (If Applicable):  Signature:  Delivery Information  A representative must be in your booth at the time of delivery unless alternate arrangements are made.  Delivery subject to readiness of the booth structure and set-up. Please call us at 214.333.1817 with questions.  On-Site Contact Person: Cell Phone:  Please Select Your Preferred Date and Time of Delivery (Choose One):
Exhibiting Company Name:  Company Address:  City / State: Zip Code:  Phone: Fax:  Email:  Third Party (If Applicable):  Signature:  Delivery Information  A representative must be in your booth at the time of delivery unless alternate arrangements are made.  Delivery subject to readiness of the booth structure and set-up. Please call us at 214.333.1817 with questions.  On-Site Contact Person: Cell Phone:
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Please Select Your Preferred Date and Time of Delivery (Choose One):
Sunday, October 27, 2019
If You Have a Created Delivery Derwoot Diagon Nate it Have
If You Have a Special Delivery Request, Please Note it Here:
Payment Information
Method of Payment (Choose One):
Credit Card * In an effort to maximize the security of customer payments, a Freeman representative will include a link to our
secure portal to provide credit card payment, with your order confirmation.
Check *Checks must be in U.S. funds drawn on a U.S. or Canadian bank. "U.S. Funds" must be pre-printed on Canadian checks.
Key Account *Key Account customers have been pre-approved with net 30 terms.
Bank Transfer * Please reference the Show Name and Booth Number so we may properly credit your account.
Wire Transfer: Bank Transfer to Bank of America, N.A.; Dallas, TX
ABA#: 026-009-593, ACCT #: 4426831545 Freeman Audio Visual, Inc.
Physical address routing identifiers: 100 West 33rd Street, New York, NY
International Wire Transfer
Swift Code: BOFAUS3N ACCT # 4426831545 Freeman Audio Visual, Inc.
CHIPS address: 0959 Freeman Audio Visual, Inc.
Physical address for international routing identifiers: 100 West 22rd Street New York NV
Physical address for international routing identifiers: 100 West 33rd Street, New York, NY
ACH Direct Deposit  ABA# 111-000-012 ACCT # 4426831545 Freeman Audio Visual, Inc.
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Cancellation Policy: Any cancellation must be received within 7 days of show open to avoid being charged one day's rental rate. Cancellations after delivery will result in a day's charge and labor incurred.

your company representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of the Exhibitor including without limitation, any shipping charges.

<sup>\*\*</sup> All payments must be made in advance in US funds.

<sup>\*\*</sup>Full payment, including any applicable tax, is due at the time the order is placed.

## PAYMENT & LABOR

#### YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- THE METHOD OF PAYMENT FORM IS SIGNED; OR
- AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
- WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

#### **DEFINITIONS**

For purposes of this Contract, "FREEMAN" or "The Freeman Companies" means Freeman Expositions, Inc., Freeman Expositions, Ltd., Freeman Audio Visual, Inc., Exhibit Surveys, Inc., Freeman Exhibit, Freeman Transportation, FreemanXP, Inc., Stage Rigging, Inc., The Freeman Company, Freeman Electrical, Inc., Freeman Digital Ventures, Inc., and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited, to any subcontractors FREEMAN may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

#### PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in U.S. secure funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional charges as indicated on each order form. Payment for Audio Visual services and equipment is due in advance of move-in, unless otherwise agreed in writing with Freeman. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals (excluding Audio Visual equipment and computers) include delivery, installation, and removal from EXHIBITOR'S booth. Rental prices on Audio Visual equipment and computers do not include labor, delivery, electrical services or removal of the equipment from the booth. In case of cancellation of any orders or services by EXHIBITOR, a one-hour "per person, per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. Audio Visual orders cancelled within 7 days from the show opening date will be charged a one-day rental rate on equipment. On-site cancellation of Audio Visual services will result in a one-day rental charge of equipment and any applicable labor. If the Show or Event is canceled because of reasons beyond FREEMAN'S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is EXHIBITOR'S responsibility to advise the FREEMAN Service Center Representative of problems with any orders, and to check the EXHIBITOR'S invoice for accuracy prior to the close of the Show or Event. If EXHIBITOR is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For International EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable in DALLAS, TEXAS upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction, and shall be resolved on its own merits. FREEMAN reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and charges are rejected by the EXHIBITOR'S credit card company for any reason, FREEMAN hereby provides notice that it reserves the right, and EXHIBITOR authorizes FREEMAN, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the EXHIBITOR'S account. In the event that a THIRD PARTY orders on behalf of the EXHIBITOR and the named THIRD PARTY does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the EXHIBITOR. All invoices are due and payable upon receipt, by either party.

#### **ELECTRICAL**

If FREEMAN provides electrical services, claims will not be considered, or adjustments made unless filed in writing, by EXHIBITOR, prior to the close of the event. FREEMAN is not responsible for any damage or loss caused by the loss of power beyond its control and EXHIBITOR agrees to hold FREEMAN, its officers, directors, employees and agents harmless from such power loss. IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. EXHIBITOR shall indemnify and hold harmless FREEMAN, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorneys' fees) arising out of or in any way connected with EXHIBITOR'S actions or omissions under this Agreement. Please note that electrical services are NOT automatically included in Audio Visual rentals and must be ordered separately from the designated electrical provider.

### LABOR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES

EXHIBITOR shall be responsible for the performance of labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN'S Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. If any labor secured through Freeman is conducting overhead work, the Exhibitor is responsible for ensuring that everyone in the area of overhead work is wearing a hard hat. If the Exhibitor does not have its own hard hats, Freeman can assist with obtaining them. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

#### INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless, and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and/or property damage arising out of work performed by labor provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR'S indemnification of FREEMAN includes any and all violations of Federal, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by FREEMAN to work in a manner that violates any of the above rules, regulations, and/or ordinances.

#### **IMPORTANT**

PLEASE REFER TO FREEMAN'S "MATERIAL HANDLING TERMS & CONDITIONS" AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO THE "SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT" AS IT RELATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.